

## KENT COUNTY COUNCIL

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### SELECTION AND MEMBER SERVICES COMMITTEE

MINUTES of a meeting of the Selection and Member Services Committee held in the Wantsum Room, Sessions House, County Hall, Maidstone on Monday, 12 September 2011.

PRESENT: Mr P J Homewood (Chairman), Mr P B Carter, Mr G Cowan, Mrs T Dean, Mr A J King, MBE, Mr K G Lynes, Mr B J Sweetland Mr M J Whiting

IN ATTENDANCE: Mr P Sass (Head of Democratic Services), Mrs C Ingleton (Learning & Development Manager) Mr A Tait (Democratic Services Officer)

#### UNRESTRICTED ITEMS

##### **28. Membership**

*(Item )*

The Committee noted the appointment of Mr M J Whiting in place of Mrs S V Hohler.

##### **29. Minutes - 13 July 2011**

*(Item 3)*

(1) In respect of Minute 25 (County Cars), the Head of Democratic Services advised that following discussions with the Acting Corporate Director of Finance and Procurement, a report would be presented to the next meeting of the Committee setting out proposals for the creation of a Renewals Fund. The Deputy Leader also confirmed that formal written advice would be provided to all Members to ensure that all costs relating to any personal use of County Cars would be paid by the Member concerned.

(2) The Deputy Leader confirmed that he would report to the next meeting of the Committee on the proposed new Democratic Services structure following the departure of the Member Liaison Manager. This report would explain how the necessary savings for 2011/12 would be achieved.

(3) RESOLVED that the Minutes of the meeting held on 13 July 2011 are correctly recorded and that they be signed by the Chairman.

##### **30. Dates of meetings in 2012**

*(Item 4)*

The Committee noted the following meeting dates in 2012:-

Thursday, 26 January 2012 (am)

Tuesday, 20 March (pm)

Wednesday, 13 June 2012 (am)

Tuesday, 11 September 2012 (pm)

Friday, 16 November 2012 (pm).

### **31. Honorary Freeman**

*(Item 5)*

(1) The Head of Democratic Services said that, if the proposal was agreed, all Members of the Council would be invited to make nominations to their Group Leaders by the end of October 2011. A meeting of the three Group Leaders and the Deputy Leader would then decide who to recommend to the County Council for both the Honorary Alderman and Honorary Freeman awards.

(2) RESOLVED that the criteria set out in paragraph 4 of the report be approved for the award of Honorary Freeman.

### **32. Membership of the Standards Committee and the Independent Remuneration Panel**

*(Item 6)*

RESOLVED that the County Council be recommended to extend the following appointments for a period of 12 months from 1 November 2011 until 31 October 2012:-

- (a) Mrs N Ahmed, OBE, Mr P Gammon, MBE and Miss R MacCrone to the Standards Committee; and
- (b) Mrs L Frampton, Mrs F Leathers and Mrs E Tullberg to the Independent Remuneration Panel.

### **33. Swale District Advisory Board**

*(Item 7)*

(1) Mr K G Lynes moved, seconded by Mr A J King that Mr K H Pugh be appointed to the Swale District Advisory Board.

*Carried Unanimously*

(2) RESOLVED that Mr K H Pugh be appointed as the County Council's representative to the Swale District Advisory Board.

### **34. Kent and Medway Joint Appointments Committee - Kent Police Authority**

*(Item 8)*

RESOLVED that the County Council be recommended to adopt the Terms of Reference of the Kent and Medway Joint Appointments Committee - Kent Police Authority (as set out in the report) for incorporation into the Constitution.

### **35. Member Development - Application for the South East Employers' Member Development Charter Plus (Oral Update)**

*(Item 9)*

(1) The Learning and Development Manager reported that Kent County Council would be assessed by South East Employers on 21 September 2011. This

assessment would include an examination of 360 degree feedback and partnership working. She also reported that some 70% of the County Council's Members now had a Personal Development Plan.

(2) The Committee recorded its appreciation for the work of the Learning and Development Manager, the Head of Democratic Services and the Member Liaison Manager on the application.

(3) RESOLVED that the progress of the County Council's application for the South East Employers' Member Development Charter Plus be noted.